

## Set Up E-mail in Windows 8 Mail

*For 1&1 Mail Basic accounts*

**Learn how to configure Windows 8 Mail for use with your 1&1 Mail Basic account.**

### **Step 1**

Open the Windows 8 Mail application.

### **Step 2**

**Enter the login data** for your Microsoft account and click **Save**.

If you do not have a Microsoft account yet, click the **Sign up for a Microsoft Account** link.

### **Step 3**

On your keyboard, press **Windows key + C** at the same time to open the settings.

### **Step 4**

Click **Accounts > Add new account**

### **Step 5**

Click **Other account** from the available options.

### **Step 6**

Select **IMAP** and then click **Connect**.

### **Step 7**

The input panel for your account data will open. Expand it by clicking **Show more details**.

## Step 8

Enter the necessary data using the table below:

Field	Data
E-mail address	Your full e-mail address (e.g. account@1and1help.co.uk)
Username	Your full e-mail address (e.g. account@1and1help.co.uk)
Password	The password for your e-mail account
Incoming (IMAP) email server	imap.1and1.co.uk
Incoming server requires SSL?	Checked
Outgoing (SMTP) email server	auth.smtp.1and1.co.uk
Outgoing server requires SSL	Checked
Outgoing server requires authentication	Checked
Use the same username and password to send and receive email	Checked

## Step 9

When you are finished, click the **Connect** button. Your e-mail account will be set up and will begin downloading your e-mail inbox.